

**SAFE ZONE**

Do not place important texts or images beyond the dotted area to prevent trimming.

**TRIM**

This is the actual cut of the final design.

**BLEED**

Extend your artwork to the edge of this template if you want your design to extend to the edge of your final prints; we require 1/8" bleed.

**BACK COVER**  
8.5"

**BROCHURE OUTSIDE**

**MIDDLE PANEL**  
8.5"

**FRONT COVER**  
8.5"

**CONTENT ALIGNMENT**

Use the inside vertical guides as a visual aid to simplify page content alignment within each panel.

This will help ensure any unintended page content does not extend outside the active panel during the folding process.



**Print Template**  
Z (Accordian) Fold Brochure  
Trim Size: 11" x 25.5"  
Fold to: 8.5" x 11"  
Side: Outside

**Need help?**  
Speak with one of our Customer Service Representatives at 407.831.2999

**SAFE ZONE**

Do not place important texts or images beyond the dotted area to prevent trimming.

**TRIM**

This is the actual cut of the final design.

**BLEED**

Extend your artwork to the edge of this template if you want your design to extend to the edge of your final prints; we require 1/8" bleed.

**BACK COVER**  
8.5"

**BROCHURE INSIDE**

**MIDDLE PANEL**  
8.5"

**FRONT COVER**  
8.5"

**CONTENT ALIGNMENT**

Use the inside vertical guides as a visual aid to simplify page content alignment within each panel.

This will help ensure any unintended page content does not extend outside the active panel during the folding process.



**Print Template**  
Z (Accordian) Fold Brochure  
Trim Size: 11" x 25.5"  
Fold to: 8.5" x 11"  
Side: Inside

**Need help?**  
Speak with one of our Customer Service Representatives at 407.831.2999