SAFE ZONE
Do not place important texts or
images beyond the dotted area to
prevent trimming.

TRIM
This is the actual cut of the
final design.

BLEED
Extend your artwork to the edge of
this template if you want your design
to extend to the edge of your final
prints; we require 1/8" bleed.

abbott
COMMUNICATIONS GROUP

Print Template
Letterhead
Trim Size: 8.5" x 11"
Side: Front/Back

Need help?
Speak with one of our Customer Service
Representatives at 407.831.2999